

Call for applications for 2021/2022 study/ traineeship mobility programmes

International Relations Service

Updated September 2020

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1. Introduction

Students enrolled on UIC Barcelona degree programmes are now invited to apply to take part in an exchange within the following programmes:

Erasmus+ studies: Mobility programme run by the Spanish Service for Internationalisation ([SEPIE](#)) and funded by the European Union (EU), which adheres to the principles of the [ECHE Charter](#). This is open to **bachelor's degree** students. [Students of the Erasmus+ programme](#) can study with academic recognition at European universities outside Spain who have a current Erasmus+ mobility agreement with UIC Barcelona.

Erasmus+ traineeships: Mobility programme run by the Spanish Service for Internationalisation ([SEPIE](#)) and funded by the EU, which adheres to the principles of the [ECHE Charter](#). It comprises work experience with academic recognition managed by universities/institutions that have a mobility agreement in place with UIC Barcelona (available to students **of bachelor's degrees on the Sant Cugat campus**).

Bilateral study exchange: This is open to **bachelor's degree** students. Students of the Erasmus+ programme can study with academic recognition at European universities outside Spain which have a current Erasmus+ bilateral mobility agreement with UIC Barcelona.

Bilateral traineeship exchange: This is available to students of **bachelor's and master's degrees on the Sant Cugat campus**. Work experience in any country of the world, outside Spain, with academic recognition, managed by universities/institutions that have a current mobility agreement with UIC Barcelona.

SICUE study exchange: This is open to **bachelor's degree** students. Students can study with academic recognition at European universities outside Spain that have a current Erasmus+ mobility agreement with UIC Barcelona.

2. Objective

Applications can now be made for mobility to be undertaken during the 2021/2022 academic year. The various options for mobility are: Erasmus+ study, bilateral study exchange, SICUE study exchange, Erasmus+ traineeships and bilateral exchange traineeships.

The main objective of international mobility in the form of academic exchange is to offer students the chance to study in another country and therefore develop their educational, linguistic and cultural skills. An international experience helps develop students' capabilities such as commitment, adaptation, flexibility and cultural immersion, which in turn increases their employability and provide them with a global and inclusive mindset.

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3. Requirements

Students must be enrolled at UIC Barcelona for the academic year in which he or she applies for mobility. He or she must also be enrolled at UIC Barcelona during the mobility programme.

Students are responsible for following the instructions and meeting the deadlines established for their degree programme, by the International Relations Service and the destination university/institution at all times of the process.

Students must comply with the academic regulations for their degree programme. Please find them in the mobility section of the specific site:

[Bachelor's Degree in Biomedicine](#)
[Bachelor's Degree in Bioengineering](#)
[Bachelor's Degree in Dentistry](#)
[Bachelor's Degrees in Education](#)
[Bachelor's Degree in Medicine](#)
[Bachelor's Degree in Nursing](#)
[Bachelor's Degree in Physiotherapy](#)
[Bachelor's Degree in Psychology](#)

[Bachelor's Degree in Advertising and Public Relations](#)
[Bachelor's Degree in Architecture](#)
[Bachelor's Degree in Audiovisual Communication](#)
[Bachelor's Degree in Business Administration and Management](#)
[Bachelor's Degree in Humanities](#)
[Bachelor's Degree in Journalism](#)
[Bachelor's Degree in Law](#)

Students taking a double bachelor's degree (two UIC Barcelona bachelor's degrees, such as Business Administration and Management): Students must choose one of the two degrees as their "main degree" and may apply for destinations available for that degree programme. The range of subjects that may be studied will be determined by the destination university and they will mainly be within the chosen degree.

4. Duration of the mobility programme

The mobility programme may last up to 12 months (Architecture, Medicine and Dentistry: 24 months). However, please refer to the specific conditions of each degree programme in Point 3.

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5. Destinations

The available destinations are published in [the mobility agreement search engine](#) on the UIC Barcelona website. Students can only apply for the three types destinations listed for his/her degree when using the search engine filters. Students are responsible for searching for the destinations for which they wish to apply, and ensuring that the destination is available for their degree programme. If the application includes destinations that are not available, they will be disregarded.

The search engine data will be updated up to the deadline for submission of applications.

Additional details (language, observations) in the search engine are only a point of reference and show the latest information available to UIC Barcelona. For the most up-to-date information, see the website of the destination university/institution, or contact them directly.

6. Funding

Erasmus+ Grants for study or traineeships:

1. If students are assigned an Erasmus+ place, they will automatically receive this grant, providing:
 - a. They hold a Spanish National ID or foreign ID number.
 - b. They submit their mobility application, and all the other documents and information requested at any time by International Relations during their mobility, within the established timeframes.
 - c. UIC Barcelona receives the Erasmus funds requested by SEPIE: The decision is usually in the summer period.
 - d. The minimum length of a mobility is 3 months (study), or 2 months (traineeship).
 - e. The total duration of the mobility, and possible previous Erasmus mobilities, may not exceed 12 months during a single educational cycle (Architecture, Medicine and Dentistry: 24 months).
2. The maximum funding for study is 5 months, and for traineeships it is 3 months, although the mobility may be longer.
3. See the grants table [here](#).
4. There is extra funding available for students who have additional needs or are from disadvantaged backgrounds: The Erasmus+ programme aims to foster inclusion by ensuring equal access for participants. A person with special needs is a potential participant whose individual physical, mental social or financial situation would prevent him or her from taking part in the project or the mobility programme without additional financial support. These participants may be entitled to extra financial support to cover the additional costs of their taking part in mobility activities. (The financial assistance request will be made by UIC Barcelona to the Erasmus+ National Agency in a specific application once the participants have been selected).
5. UIC Barcelona pays out the grants as provided for in the Grant Agreement

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- a. Upon arrival at their destination, students will receive 70% of the grant and, upon return, the remaining 30%, once the arrival certificate has been sent.
 6. Preference will be given to students who are taking Erasmus+ mobility for the first time. For students who wish to undertake a second mobility, the award of the grant will depend on the available funds.
 7. If a student applies for two different Erasmus destinations for the same academic year, they may receive the grant for one destination, and for the second destination if funds are available.
 8. "0 Grant": All Erasmus+ mobilities, which for budgetary reasons cannot be financed with Erasmus+ SEPIE financial assistance, shall be regarded as Erasmus+ mobilities with 0 grants. However, participants must meet with all the requirements and obligations set out in the terms of the call for applications.
 9. This is compatible with the Mobint grant, the Santander Erasmus grant, and any grant from private funds.
 10. If students are of a foreign nationality, they may undertake the mobility in their country of origin.
 11. This is compatible with any possible remuneration from the destination institution.
 12. If there is a limited number of grants, priority shall be given to:
 - a. Applications submitted within the deadline.
 - b. Applications from students who have not yet done an Erasmus+ mobility during their course of study at UIC Barcelona.
 - c. Applications with a confirmed destination (for traineeships).

Santander Erasmus Grant:

1. Funding from [Santander Bank](#)
2. To obtain this grant, students must have an assigned Erasmus+ mobility place, or another confirmed European traineeship destination, with academic recognition.
3. The International Relations Service assigns the available grants to the applicants, and they are responsible for accepting or rejecting them on the Santander Bank platform within the established timeframes.
4. This is compatible with the Mobint grant and any private grant funds.

Santander Ibero-America Grant:

1. Funds from [Santander Bank](#)
2. To obtain this grant, students must have an assigned Erasmus+ mobility place. with academic recognition, at a university taking part in the scheme
3. The International Relations Service assigns the available grants to applicants, and is responsible for the call for applications each academic year, with the deadlines established by Banco Santander
4. This is compatible with the Mobint grant and any private grant funds

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Mobint Scholarship:

1. Funding from the Government of Catalonia, from [AGAUR](#).
2. To obtain this grant, students must have an assigned Erasmus+ mobility place, or another confirmed traineeship destination, with academic recognition, in any country of the world outside Spain.
3. AGAUR determines eligibility for award of the grant.
4. AGAUR assigns the available grants to applicants, and is responsible for the call for applications each academic year.
5. Students must deal directly with AGAUR regarding their application and the documentation.
6. UIC Barcelona may provide required supporting documentation at the student's request.
7. Compatible with Erasmus+ studies, Santander Erasmus, Santander Ibero-America, the SEMP grant and any private grant fund.

SEMP Grant ([Swiss-European Mobility Programme](#)):

1. Funds managed by universities in Switzerland.
2. To obtain this grant, students must have an assigned mobility place with academic recognition, at a Swiss university taking part in the grant scheme.
3. The university in question will inform students about the programme, and the application process.
4. Compatible with the Mobint grant.

7. Academic recognition

Credits and/or activities carried out during mobility may be recognised as part of the student's UIC Barcelona study programme, provided that students have reached an agreement with their faculty prior to the mobility, through the Learning Agreement or Training Agreement/ work practice agreement, depending on the requirements of the particular exchange programme.

8. Registration fee and other expenses

During their mobility, students must pay their tuition fees at UIC Barcelona, but will be exempt from paying the fees at the destination university/institution (see exceptions under the column "Observations" of the mobility agreement search engine).

All UIC Barcelona students who benefit from special discounts or grants (for a large family, functional diversity, scholarship excellence or other) will also keep these throughout the mobility period.

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Students must cover expenses such as accommodation, support, travel, visa, insurance and other personal expenses, as well as, in some cases, administrative fees or the cost of academic equipment /material at the destination university/institution.

9. Insurance

Prior to leaving for the mobility programme, students must demonstrate that they have an insurance policy* that covers their stay in the destination country for at least the following:

- Accidents
- Travel assistance
- Medical care
- Civil liability

*UIC Barcelona recommends **ERGO Seguros**, its trusted insurance company, which guarantees this coverage. The International Relations Service will inform students about the features of the policy and how to take it out.

10. Application process

Students must make their mobility application on the Relint 3.0 programme following [the instructions](#) established by the International Relations Service, before **xx/xx/20xx**

If students would like to apply for two different destinations for the same academic year (e.g. destination X for Semester 1 and destination Y for Semester 2), they must submit two separate applications. In this case, please contact the International Relations Service in advance so they can set the applications up for you on the platform.

11. Awarding of places and decisions

After the application deadline, the academic mobility coordinator for the degree programme will assign the available places to students on the programme and turn down applications that do not meet the criteria to be assigned a place. The main requirements are: the academic record and the number of places available at each destination. The requirements/criteria, if any, shall be detailed in the documents in point 3.

Subsequently, the International Relations Service will publish the decision relating to the call for applications: **xx/xx/20xx**

This decision will also list the students who have been assigned a place but who do not yet meet all the requirements to be able to undertake their mobility placement (please refer to the academic regulations for the degree programme).

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The International Relations Service is responsible for assigning students accepted by UIC Barcelona with a mobility placement to their assigned destination.

Once the destination university/institution has received the nomination, it will contact students and inform him/her of the steps to be taken and the documentation to be prepared. Each student is responsible for coordinating the correct management of all necessary procedures with the destination university/institution, until receiving the letter of acceptance.

12. Acceptance/rejection of places

After the date the award decision is published, students have 10 calendar days to accept or turn down their place.

The International Relations Service will be responsible for informing the universities/destination institutions of any cancellations of students.

13. Extended call for applications

After the grades for the second sitting of the current academic year have been announced, each faculty/degree programme will review which students have assigned mobility places and determine whether they will finally be able to undertake the mobility programme in the following academic year, according to the academic or work placement regulations for each degree programme.

The International Relations Service is responsible for publishing the decision regarding the extended call for applications, and for informing the destination universities/institutions of any student cancellations.

14. Final acceptance of mobility placement

If, for any reason, students are not admitted to the destination university/institution, if they so wish, UIC Barcelona may offer them any new destinations available at that time. However, UIC Barcelona is not obliged to guarantee students a new destination.

It is recommended not to book any travel, pay for accommodation etc. before receiving a letter of acceptance from the destination university/institution. If students wish to organise their trip in advance, they are recommended to take out cancellation insurance.

15. Other special requests

Students must be aware that any request made outside the specific application timeframes, and for any special circumstances outside the regulations, must be made by contacting the International Relations Service. They will inform students how to make their request via email

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or another channel, as pertinent. (Please refer to the procedure for special requests and cases by visiting the [frequently asked questions](#) page)

16. Calendar and contact

Application deadline: xx

Decision: xx

Deadline to accept or turn down places: 10 days after the decision

Extended call for applications: To be determined according to the requirements of each degree programme

International Relations Barcelona campus: exchange.bcn@uic.es

International Relations Sant Cugat campus: exchange.scu@uic.es